



The National Museum of Computing Child and Vulnerable Adult Protection Policy

Purpose and Scope of this Policy

The mission statement of The National Museum of Computing (“Museum”) is “to bring to life the history and ongoing development of computing for inspiration, research, learning and enjoyment for the benefit of general and specialist publics of all ages”.

The Museum is committed to protecting children and vulnerable adults who have access to the collections, premises, website and other social media, education, staff and resources.

This Policy applies to everyone working at the Museum, including employees, volunteers and trustees. It is mandatory for them to comply with the terms of this policy and the associated procedures and to undertake any relevant training appropriate for their role. Any employee found not to have complied may be subject to disciplinary action, or alternative appropriate action for anyone not an employee.

Who is this Policy for?

- Children – anyone under the age of 18
- Vulnerable adults – aged 18 or above who may need community care services for reasons like mental health issues, disability, age or illness, who may not be able to take care of themselves or protect themselves from harm or exploitation.

Associated documents

This policy is used in conjunction with:

- The Museum’s Child and Vulnerable Adult Protection Procedures
- The Museum’s Volunteer Policy and Application Form.

The key legislation directly relevant for this policy includes The Children Act 1989 (as amended).

Designated Safeguarding Lead

- The Designated Safeguarding Lead is Storm Rae, 01908 374708. She is trained to an appropriate standard and is responsible for ensuring that:
 - This policy and the associated procedures and training are up to date
 - Staff and volunteers are aware of the policy and procedures, how to follow them and raise any concerns, and receive any training appropriate to their role
 - Specific concerns raised are discussed, and appropriate action is taken
 - Relevant volunteer and staff roles are monitored, ensuring that checks are done in accordance with government advice and regulations
 - Schools are safe on site
 - Accurate records relating to individual incidents and disclosures are kept securely
 - The policy is reviewed and updated as necessary, at least every 3 years.
- Learning activities with schools are managed by the Head of Learning and Development, who is Storm Rae.
- The Museum Director, Jacqui Garrad, 07807 024 455, is responsible for ensuring that:
 - Student and work experience placements are well planned and safe
 - Children and vulnerable adults undertake only age/ability-appropriate tasks.



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Museum commitment

The National Museum of Computing endeavours to protect children and vulnerable adults by aiming to:

- Respect the rights of all children and vulnerable adults
- Provide an environment which is safe and welcoming for children and vulnerable adults and which protects them from all forms of abuse
- Ensure that everyone working at the Museum is aware of the need to protect children and vulnerable adults
- Give equal priority to keeping all children and vulnerable adults safe regardless of their age, disability, race, religion, disability, sex, sexual orientation or gender identity
- Adopt safeguarding procedures for all which minimise any opportunity for abuse
- Ensure that individuals working with children or vulnerable adults are aware of and able to follow the Museum's policies, procedures and training
- Share information about safeguarding and good practice with staff, volunteers and visitors
- Inform staff that not complying with this policy and the associated procedures may lead to disciplinary and other action
- Take all safeguarding concerns seriously and respond fairly, swiftly and appropriately to any incidents reported.
- This policy will be formally reviewed and updated as necessary, at least every three years.

Contacts

NSPCC - Child Protection Helpline 24 hours, call free 0800 800500

www.homeoffice.gov.uk/disclosure-and-barring

www.charity-commission.gov.uk/supportingcharities/protection

www.scoutbase.org.uk/hg/child-protection

Childline UK – tel: 0800 1111 <https://www.childline.org.uk/get-support/contacting-childline/>

NSPCC's sites relating to online activities

<https://www.net-aware.org.uk/>

<https://www.nspcc.org.uk/keeping-children-safe/online-safety/>

UK Safer Internet Centre *Promoting the safe and responsible use of technology for young people* <https://www.saferinternet.org.uk/>

Milton Keynes Multi Agency Safeguarding Hub

Monday to Thursday 9am-5pm and Friday 9am-4:30pm 01908 253169/70. Outside of office hours 01908 265545, email children@milton-keynes.gov.uk